

Declaration of Interest form

Guidance notes

- > It is essential you complete and return this form with your application form.
- > *If you do not, your application will not be considered.*
- > Do not separate the declaration form from the rest of your application.
- > It is important that you realise that any false or misleading information can result in your dismissal without notice.

Declaration of Interest form

PLEASE USE BLOCK CAPITALS

Applicant details

Forename		Surname	
Reference Number		Position applied for	

Declaration of interest

Please tick (✓) or complete the appropriate box

Are you a former Wheatley Group employee, who was employed by Wheatley Group in the last 12 months? <small>** Please note an employee means that you were given a Wheatley Group contract of employment and NOT that you were working for the group through an agency or consultancy arrangement.</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Either now or in the last 12 months, have any of your friends or relatives been an employee of Wheatley Group? <small>** A relative is defined as a spouse, cohabitee, parent, grandparent, child, stepchild, grandchild, brother or sister.</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Either now or in the last 12 months, have you or any of your friends or relatives been employed to provide services to Wheatley Group (i.e. contractors, secondments etc.)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Either now or in the last 12 months, have you or any of your friends or relatives been a Committee or Board Member of Wheatley Group or any of its subsidiaries?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you answered “YES” to any of these questions, please give details below:

	1	2	3
The person’s name			
Their position			
Their committee / location name			
Your relationship to them			

Declaration

By typing or signing my name below, I certify that all the information contained in this form is true and correct to the best of my knowledge. I realise that false information or omissions may lead to dismissal without notice.

Signed	
Date	

The information you provide in this form will be used for the purposes outlined in the attached privacy notice including assessing your suitability for appointment; this may include contacting referees, previous employers, or educational establishments, to confirm the accuracy of the information provided. If your application is unsuccessful we will dispose this information in line with the Wheatley Group’s retention schedules which comply with the General Data Protection Regulations and the Data Protection Act 2018. We will use the information you provide to fulfil our legal requirement to monitor equal opportunities, as fully outlined in the attached privacy notice. This information will be used for statistical purposes only. By typing and signing my name below, I certify that all the information contained in this form is true and correct to the best of my knowledge. I realise that false information or omissions may lead to dismissal without notice.

For official use only

Date received		Pass		Initials	
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